

**JACKSON COUNTY PARKS AND RECREATION COMMISSION
1992 WARREN AVENUE
JACKSON, MICHIGAN 49203**

September 17, 2014

CALL TO ORDER: Mike Way, Chairman at 7:58 a.m.

PLEDGE OF ALLEGIANCE

ROLL CALL

Present: Cmr. **Alexander, Beaman, DuBois, Gaede, Polaczyk, Seitz, Snyder, Torres, and Way**
Ex-Officio: **Scott Robbins**, County Parks Director
Staff: **Mike Hoskins and Becky Humphrey**

APPROVAL OF AGENDA

Moved by Alexander, supported by Torres to approve the September 17, 2014 agenda. Motion carried.

APPROVAL OF MINUTES

Moved by Polaczyk, supported by DuBois to approve the August 20th and September 4, 2014 Minutes. Motion carried.

PUBLIC COMMENT - None

August 2014 FINANCIALS

Moved by Seitz, supported by Polaczyk to receive the August 2014 Financial Reports. Motion carried.

Moved by DuBois, supported by Torres to approve the August 2014 Claims Report. Motion carried.

COMMUNICATIONS

1. Swain's Lake Bath House
Re: Sealed Bid Opening
2. Thank you note from Steve Berkemeier
Re: Entertaining at The Cascades
3. Letter to Karen Glaser, Bethel Baptist Church
Re: Permission at the Urban Fisher
4. Email from Jeremiah Villarreal, Manager, Swain's Lake
Re: Labor Day Weekend

5. Email from John Polaczyk and Andrew Frounfelker
Re: Geese
6. Information from Aaron's Nuisance Animal Control
Re: Geese
7. Email from Jeremiah Villarreal, Manager, Swain's Lake
Re: End of Year Update
8. Millions of Pennies article by Brad Flory, Thursday, August 28, 2014
9. **Friends of the Falling Waters Trail** minutes of August 19, 2014
10. **Cascades Park Foundation** minutes of August 20, 2014
11. **Jackson County Parks Association** (At Meeting).
12. **Cascades Inc. n/k/a Jackson Civil War Society** (No Minutes)

Moved by DuBois, supported by Torres to receive the communications. Motion Carried.

DIRECTOR'S REPORT

Flannery Properties – We have submitted the documentation to the City of Jackson for the property split requirement. Closing procedures on the property are forth coming.

Cascades Golf Course- The liquor license was approved on 9/10/14 and will be going through the final stages for processing. We are still looking at about 1 month until everything is finalized.

Well Pump for Irrigation System-

Browns Drilling should be on site to complete the project toward the end of this month.

Swains Lake Campground-

The RFP was released for the replacement of the Swains Lake Bathhouse on August 15th and the bid opening was on August 28 at 2:30 pm at the County Tower Building. Completion date for this project is forecasted to be April 1, 2015. Jones Enterprises, LLC was selected as the lowest and best bidder. The total project cost is \$223,000 of which the County currently has \$99,898.00 which was previously approved. Additional funds of \$45,000.00 will be provided by the Department of Natural Resources Recreational Passport Grant and \$15,000.00 will be provided by the Jackson County Parks Association. An additional \$63,102.00 will be required to complete the project. The request for an additional \$75,000 includes \$12,000 (5.3% of total project) contingency for any additional cost incurred on the project. The request has been presented to Agencies and Affairs and will be going before the Board of County Commissioners on 9/23/14 for final approval.

Lime Lake Breech-

ASTI Environmental is finalizing drawings for the permanent and sustainable repair to the breech. The plans will be submitted by beginning of October for MDEQ review.

Cascades Champion Team- Staff met with the Spicer Group on 9/11/14 to review the first renderings of the engineering drawings. The Spicer Group will have final drawings available next week for review by our staff.

Moved by Polaczyk, supported by Seitz to receive the Director’s report. Motion carried.

OLD BUSINESS -

Swain’s Lake Sewer – Discussion

Letter for Home Owner – Mrs. Dorothy M. Mercer regarding Swain’s Lake Sewer

NEW BUSINESS –

Cascades Renovation – Discussion

100 People, 100 Dollars

PUBLIC COMMENT – None

COMMISSIONER COMMENTS –

Cmr. Beaman – Very excited about the things that are going on in the Parks system. Has played more golf at different golf courses all summer. It was said by Father and Grandfather that Cascades was a championship course. When playing at Cascades Golf Course, he noticed things like the flower beds, holes in the asphalt, etc... This is a flagship course for Jackson; this course does not feel like a championship course. Aesthetically it is not! We need to keep this in mind going forward.

Cmr. Torres – Cmr. Snyder, I appreciate your history with the parks. Thank you.

ADJOURNMENT

There being no further business, the meeting adjourned to the call of the Chair at 9:03 a.m.

Mike Way, Chairman

Jackson County Parks & Recreation Commission